

Mayor Janice Kovach called the meeting to order at 7:30 p.m.

Flag Salute.

Roll Call: Present – Carberry, Jones-Holt, Pendergast, Smith, Mayor Kovach
Absent - Shea, Sosidka

STATEMENT OF ADEQUATE NOTICE:

Mayor Kovach read the following statement: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.”

APPROVAL OF MINUTES

A motion was made by Mr. Carberry, seconded by Mr. Pendergast, to approve the council meeting minutes of July 9, 2013 as submitted.

Vote all ayes
Motion carried

APPROVAL OF MONTHLY REPORTS – JUNE

A motion was made by Mr. Smith seconded by Mr. Carberry, to accept the June Treasurer’s report and the Wastewater Treatment Plant Report.

Vote all ayes
Motion carried

PUBLIC COMMENT

Philip Franzone, 47 Center Street, approached Mayor and Council with questions pertaining to his new tax bill for 2013/2014. Following the reassessment earlier this year, his property value went down \$10,000, however, his tax bill went up \$1,100.00. Mr. Franzone was upset and understands the amount of tax dollars raised is divided among several categories in the county. Mayor Kovach attempted to explain that over \$500,000 was spent in tax appeals over the last three years and a revaluation of properties needed to be done. Since the revaluation has been done, we went from \$411,000,000 down to \$361,000,000, a \$50,000,000 drop in ratables because homes and businesses were higher than they should be. Mr. Franzone mentioned the cut back in garbage pick ups. Mr. Pendergast asked for permission to explain that the Town went from five pick ups monthly, 4 trash and 1 recycling to 2 days weekly, one for trash and one for recycling. The reason was to encourage recycling which costs the Town \$80 a ton to dispose of trash and \$40 a ton to dispose of recycling. This has saved the Town a significant amount of money. Mr. Smith explained the shared services the Town participates in in an effort to save money and Mr. Carberry stated that education gets the biggest portion of tax dollars. Mr. Franzone said he understands that and plans to attend school board meetings.

Dave Kurtiak, 5 Busher, stated that the Clinton Knolls section of Town was grossly over assessed and was fortunate after the reassessment to get a break in his taxes. However, when the assessments go down, the tax rate goes up. He also understands that this is a tough situation for residents of the Town. Mayor Kovach thanked the water and sewer utilities for the revenue brought to the Town, it is a huge help and spoke of other sources of revenue such as court, liquor licenses, and permits.

Walter Hetzel, 36 West Main Street, stated how he likes living and working in Clinton. All the services provided by the town are admired and the challenges to the Police Department with State and County

roads going through it and no monetary assistance from neither are great. Mr. Hetzel explained that taxes have not gone up in years and for all benefits of living in Clinton it is something to be expected. Mr. Kurtiak spoke highly of Clinton Public School but agrees the costs are something that needs to be addressed. Mayor Kovach explained that costs in education are sky rocketing and cannot understand State law that there must be a principal in every school and why services there cannot be shared.

MAYOR’S COMMENTS

1. Mayor Kovach, Administrator Phelan and Police Chief Matheis met with Stan Prater from JCP&L to identify critical facilities in and around town such as all wells, the Treatment Plant, fire and rescue buildings and the Municipal Buildings which also houses the Police Department. All buildings and wells were evaluated in case of natural disasters, such as Super Storm Sandy.

RESOLUTION #119-13 – ARCHITECT FOR MUNICIPAL BUILDING

Mr. Smith reported on the Buildings and Grounds committee meeting regarding the Municipal Building structural and esthetic maintenance repairs. The committee is recommending the contract be made to Eclectic Architecture LLC to draft specifications for the repair and restoration of the building. A motion was made by Mr. Smith, seconded by Mr. Carberry, to adopt Resolution #119-13 as submitted.

RESOLUTION #119-13

**RESOLUTION TO AWARD CONTRACT TO ECLECTIC ARCHITECTURE FOR THE
CREATION OF CONTRACT SPECIFICATIONS FOR THE MUNICIPAL BUILDING
REPAIRS PROJECT**

WHEREAS, due to the age of the Town’s historic Municipal Building, there are various structural and esthetic maintenance repairs that need to be made to the building itself; and

WHEREAS, in order to ensure that said repairs of the building are made properly , the Town has a need to hire an architect with extensive knowledge in the maintenance, repair and restoration of historical buildings to draft specifications to ensure that the Town’s needs are being met; and

WHEREAS, the Buildings and Grounds Committee has reviewed several proposals from qualified firms and has decided that Eclectic Architecture, LLC can provide the required services; and

WHEREAS, the Chief Financial Officer has certified that availability of funds for this project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton, County of Hunterdon, State of New Jersey, that a contract for the creation of bid specifications be awarded to Eclectic Architecture, LLC in accordance with costs listed with the “Restoration Task” phase only in their proposal dated April 29, 2013 in the amount of \$3,800.00.

BE IT FURTHER RESOLVED, that the Mayor and Town Clerk of the Town of Clinton are hereby authorized, respectively, to execute and attest to an agreement with Eclectic Architecture, LLC, subject to approval by the Town Attorney.

TAKE NOTICE that the foregoing Resolution was adopted by the Mayor and Council of the Town of Clinton, County of Hunterdon, at a regular meeting held on July 23, 2013.

ROLL CALL: Ayes: Carberry, Jones-Holt, Pendergast, Smith, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #120-13 – OVERPAYMENT OF TAXES

A motion was made by Ms. Jones-Holt, seconded by Mr. Carberry, to adopt Resolution #120-13 authorizing the Chief Financial Officer to refund the overpayment of taxes as requested.

RESOLUTION # 120-13

WHEREAS, the Tax Collector of the Town of Clinton has received overpayments for following block and lots,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Clinton that the Chief Financial Officer be authorized to refund the overpayment to the following account:

<u>BLOCK</u>	<u>LOT</u>	<u>OWNER</u>	<u>AMOUNT</u>
1	46.01	Robert Russell	\$ 861.91
21	12	Michael & Debra Ligorano	\$1,807.07
12	2	Estate of Linda Lee Johnson (Extraordinary Beads LLC)	\$1,617.98

BE IT FURTHER RESOLVED that the Tax Collector remove the overpayment on the above block and lots for the 3rd & 4th quarters of 2013.

ROLL CALL: AYES: Carberry, Jones-Holt, Pendergast, Smith, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #121-13 – OVERPAYMENT OF TAXES

A motion was made by Ms. Jones-Holt seconded by Mr. Carberry, authorizing the Chief Financial Officer to refund the overpayment of taxes as requested.

RESOLUTION #121-13

WHEREAS, the Tax Collector of the Town of Clinton has received overpayments for following block and lots due to overbilled,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Clinton that the Chief Financial Officer be authorized to refund the overpayment to the following accounts:

<u>BLOCK</u>	<u>LOT</u>	<u>OWNER</u>	<u>AMOUNT</u>
1	60	Country View Builders c/o Walter Wilson	\$ 7,789.71
21	31	Highway 22 Grocery Owners, LLC	\$24,270.42

BE IT FURTHER RESOLVED that the Tax Collector remove the overbilled amounts on the above block and lots for the 3rd and 4th quarters of 2013.

ROLL CALL: AYES: Carberry, Jones-Holt, Pendergast, Smith, Mayor Kovach

Vote all ayes
Motion carried

INTRODUCTION OF ORDINANCE 13-15 - AMENDING CHAPTER 135

A motion was made by Mr. Carberry, seconded by Ms. Jones-Holt, to adopt Ordinance #13-15 on first reading as submitted:

ORDINANCE # 13-15

AN ORDINANCE AMENDING SEVERAL SECTIONS OF CHAPTER 135, ENTITLED "VEHICLES AND TRAFFIC" OF THE CODE OF THE TOWN OF CLINTON

WHEREAS, the Chief of Police has recommended to the Mayor and Council that several sections of Chapter 135 of the Code of the Town of Clinton be amended to ensure the health and safety of residents and patrons of the Town of Clinton.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Clinton, the County of Hunterdon, that the following changes be made:

§135-21 Violations and Penalties

Unless another penalty is expressly provided by New Jersey Statute, every person convicted of a violation of a provision of this chapter of any supplemental thereto shall be liable to a penalty of not more than \$500 or imprisonment for a term not exceeding 15 days, or both

§135-27 Schedule V: Vehicles over Certain Weights Excluded

In Accordance with the provisions of §135-8, vehicles over the gross weights listed below are hereby excluded from the following-described streets or parts of streets and parking lots, except for the pickup and delivery of materials on such streets:

Name of Street	Weight Limit (tons)	Location	Direction
<u>Main Street</u>	<u>6</u>	<u>Entire Bridge</u>	<u>Easterly</u>

1. This Ordinance shall take effect upon final passage and publication according to law.

*Items underlined represent changes/additions

Vote all ayes
Motion carried

Police Chief Matheis explained the reasoning behind the increase in fines due to the delivery trucks in excess of the 6 ton weight limit over the Pony Truss Bridge coming onto to Main Street. Drivers are not deterred with a small fine of \$50, hopefully an increase in the fine will save the bridge from excessive weight and trucks will change their route of delivery.

A notice of this ordinance will be published in the July 31, 2013 edition of the Hunterdon Review. A public hearing will be held August 13, 2013.

INTRODUCTION OF ORDINANCE # 13-16 – SEWER UTILITY

A motion was made by Mr. Smith, seconded by Mr. Carberry, to adopt Ordinance #13-16 on first reading as submitted:

CAPITAL ORDINANCE NO 13-16

CAPITAL ORDINANCE OF THE TOWN OF CLINTON SEWER UTILITY, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AUTHORIZING THE MAKING OF IMPROVEMENTS IN, BY AND FOR THE TOWN OF CLINTON SEWER UTILITY AND APPROPRIATING THEREFOR THE SUM OF \$395,250.00 FROM THE SEWER CAPITAL IMPROVEMENT FUND RESERVE FOR FUTURE REPLACEMENTS

BE IT ORDAINED, by the Mayor and Council of the Town of Clinton, in the County of Hunterdon, State of New Jersey as follows:

Section 1. The Town of Clinton in the County of Hunterdon, State of New Jersey, is hereby authorized to make the following improvements to the Sewer Utility in, by and for the Town, including all work, materials and appurtenances necessary and suitable therefore:

<u>PURPOSE</u>	<u>ESTIMATED COST</u>
Gas Pumps	\$ 7,000.00
Diesel Fuel Tank	\$ 8,250.00
Sewer Finance Software	\$ 5,000.00
Roof at Blower Building	\$ 20,000.00
Electrical Repairs	\$150,000.00
Portable 4” Trash Pump	\$ 5,000.00
UV Upgrades-Phase I	\$100,000.00
High Press Sludge Press	<u>\$100,000.00</u>
TOTAL	\$395,250.00

Section 2. The aggregate sum of \$395,250.00 is hereby appropriated from the Capital Improvement Fund Reserve for Future Replacements of the Town of Clinton Sewer Utility to the payment of the cost of the improvements as described in Section 1 hereof.

Section 3. Said improvements are lawful capital improvements of the Sewer Utility having a period of usefulness of at least five (5) years. Said improvements shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget of the Town of Clinton Utility is hereby amended to conform with provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 5. This capital ordinance shall take effect after final passage and publication as required by law.

Vote all ayes
Motion carried

A copy of this ordinance will be published in the July 31, 2013 edition of the Hunterdon Review. A public hearing will be held August 13, 2013.

INTRODUCTION OF ORDINANCE #13-17 – WATER UTILITY

A motion was made by Mr. Carberry, seconded by Mr. Smith, to adopt Ordinance #13-17 on first reading as submitted:

CAPITAL ORDINANCE #13-17

CAPITAL ORDINANCE OF THE TOWN OF CLINTON WATER UTILITY, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AUTHORIZING THE MAKING OF IMPROVEMENTS IN, BY AND FOR THE TOWN OF CLINTON WATER UTILITY AND APPROPRIATING THEREFOR THE SUM OF \$31,750.00 FROM THE WATER RESERVE FOR CAPITAL IMPROVEMENTS

BE IT ORDAINED, by the Mayor and Council of the Town of Clinton, in the County of Hunterdon, State of New Jersey as follows:

Section 1. The Town of Clinton in the County of Hunterdon, State of New Jersey, is hereby authorized to make the following improvements to the Water Utility in, by and for the Town, including all work, materials and appurtenances necessary and suitable therefore:

<u>PURPOSE</u>	<u>ESTIMATED COST</u>
Diesel Fuel Tank	\$ 8,250.00
Gas Pumps	\$ 7,000.00
Water Finance System	\$ 16,500.00
TOTAL	\$ 31,750.00

Section 2. The aggregate sum of \$31,750.00 is hereby appropriated from the Capital Improvement Fund of the Town of Clinton Water Utility to the payment of the cost of the improvements as described in Section 1 hereof.

Section 3. Said improvements are lawful capital improvements of the Water Utility having a period of usefulness of at least five (5) years. Said improvements shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget of the Town of Clinton Water Utility is hereby amended to conform with provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 5. This capital ordinance shall take effect after final passage and publication as required by law.

Vote all ayes
Motion carried

A copy of Ordinance #13-17 will be published in the July 31, 2013 edition of the Hunterdon Review. A public hearing will be held August 13, 2013.

INTRODUCTION OF ORDINANCE #13-18 – CAPITAL IMPROVEMENTS

A motion was made by Mr. Carberry, seconded by Mr. Smith, to adopt Ordinance #13-18 on first reading as submitted:

CAPITAL ORDINANCE NO.13-18

CAPITAL ORDINANCE OF THE TOWN OF CLINTON, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AUTHORIZING THE MAKING OF IMPROVEMENTS IN, BY AND FOR THE TOWN OF CLINTON AND APPROPRIATING THEREFOR THE SUM OF \$7,000.00 FROM THE CAPITAL IMPROVEMENT FUND

BE IT ORDAINED, by the Mayor and Council of the Town of Clinton, in the County of Hunterdon, State of New Jersey as follows:

Section 1. The Town of Clinton in the County of Hunterdon, State of New Jersey, is hereby authorized to make the following improvements, by and for the Town, including all work, materials and appurtenances necessary and suitable therefore:

<u>PURPOSE</u>	<u>ESTIMATED COST</u>
Gas Pumps	\$7,000.00
TOTAL	\$7,000.00

Section 2. The aggregate sum of \$7,000.00 is hereby appropriated from the Capital Improvement Fund of the Town of Clinton to the payment of the cost of the improvements as described in Section 1 hereof.

Section 3. Said improvements are lawful capital improvements to the Town of Clinton having a period of usefulness of at least five (5) years. Said improvements shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget of the Town of Clinton is hereby amended to conform with provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 5. This capital ordinance shall take effect after final passage and publication as required by law.

Vote all ayes
Motion carried

A copy of Ordinance #13-18 will be published in the July 31, 2013 edition of the Hunterdon Review. A public hearing will be held August 13, 2013.

INTRODUCTION OF ORDINANCE #13-19 – AMENDING ANIMAL LICENSING FEES

A motion was made by Mr. Carberry, seconded by Mr. Pendergast, to adopt Ordinance #13-19 on first reading as submitted:

ORDINANCE #13-19
 AMENDING THE TOWN OF CLINTON CODE BOOK
 CHAPTER 73-3 FEE SCHEDULE
 ANIMAL LICENSING FEES

WHEREAS, the Town of Clinton, in accordance with State Statute requires that all dogs six months or older, be licensed and have a current tag affixed to collar or harness, and

WHEREAS, proof of current rabies information and neuter status must be produced; and

WHEREAS, the Town of Clinton also regulates the licensing of cats and the running at large of unlicensed cats and provides for penalties; and

WHEREAS, fees have not been increased in recent years and increased costs to the Town requires that fees now be increased as follows:

	Spayed/Neutered	Non-Spayed/Non -Neutered
Dog	\$10.20 <u>per annum</u>	\$13.20 <u>per annum</u>
Cat	\$7.00 <u>per annum</u>	\$10.00 <u>per annum</u>
Tag Replacement Fee:	\$0.50 each	

Late fees: \$4.00 per month after January 31st

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Clinton does hereby approve the amendments to the fee schedule.

Vote all ayes
 Motion carried

A copy of this Ordinance will be published in the July 31, 2013 edition of the Hunterdon Review. A public hearing will be held August 13, 2013

RESOLUTION #122-13 –EMERGENCY AWARD OF CONTRACT WITHOUT BIDDING

Councilman Pendergast, Sewer Committee chairperson, explained that a pump was damaged at the Wastewater Treatment Plant that if not repaired will preclude the proper treatment of sewage to homes, schools and business and therefore is in need of immediate attention. An analysis is being done to decide if it should be replaced or repaired. A motion was made by Mr. Pendergast, seconded by Mr. Smith to adopt Resolution #122-13 which would allow to enter into an award of contract without public bidding.

RESOLUTION # 122-13

**RESOLUTION AUTHORIZING EMERGENCY AWARD
 OF CONTRACT WITHOUT PUBLIC BIDDING
 PURSUANT TO N.J.S.A. 40A:11-6**

WHEREAS, the Town of Clinton operates a Wastewater Treatment Plant that treats sewage from five towns within Hunterdon County and the State of New Jersey; and

WHEREAS, treatment equipment breaks unexpectedly at locations which cannot be predicted; and

WHEREAS, depending on the significance of the damaged equipment, treatment of sewage from homes, schools and businesses can be impacted; and

WHEREAS, the Town of Clinton experienced a damaged pump at their sludge press on July 18, 2013 at the Wastewater Treatment Plant; and

WHEREAS, the Public Works/Business Administrator for the Town of Clinton, by letter dated July 18, 2013 has determined that an emergency repair of the pump is necessary in order to maintain the integrity of the Wastewater Treatment System's ability to treat sewage from homes, schools and businesses; and

WHEREAS, the Public Works/Business Administrator for the Town of Clinton has determined, by letter dated July 18, 2013, that the damaged equipment requires emergency repairs to swiftly put the system back into regular operation; and

WHEREAS, the number of contractors who have the experience, availability and reliability to perform this work on an emergency basis is limited; and

WHEREAS, the Public Works/Business Administrator is in the process of securing quotes from contractors who are qualified to do this work on an emergency basis; and

WHEREAS, based on conversations with the Sewer Superintendent it estimated that the repairs costs will be between \$90,000 - \$100,000; and

WHEREAS, an actual or imminent emergency exists which requires the performance of repair work to the sludge press at the Wastewater Treatment Plant; and

WHEREAS, the need for the repair work could not have been reasonably foreseen; and

WHEREAS, the failure of the sludge press presents in the immediate, a public safety hazard if not promptly rectified; and

WHEREAS, the failure to immediately repair the sludge press will preclude the proper treatment of sewage to homes, schools and businesses; and

WHEREAS, the contract will be of such limited duration as to meet only the immediate needs of the emergency; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton, Hunterdon County, that the Mayor and Clerk or the Public Works/Business Administrator is authorized to enter into a contract with a qualified vendor for the emergency repairs in an amount not to exceed \$100,000.00.

ROLL CALL: Ayes: Carberry, Jones-Holt, Pendergast, Smith, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #123-13 – ADJUSTMENT TO WATER BILL

Councilman Smith, Water Committee chairperson, explained that there was a clerical error made for 8 Pond Ridge Drive and that the water meter had been estimated for six cycles. Closely examining the account, it was decided to adjust the water bill accordingly. A motion was made by Mr. Smith, seconded by Mr. Carberry, to adopt Resolution #123-13 as submitted and to make the adjustment for Mr. and Mrs. Flotteron.

**RESOLUTION #123-13
ADJUSTMENT TO WATER BILL**

WHEREAS, Mr. James Flotteron of 8 Pond Ridge Drive requested that the Water Committee adjust his billing due to the fact that his meter had been estimated for six cycles; and

WHEREAS, if actual readings had been taken in a timely manner, Mr. Flotteron would have found a water leak in his home prior to receiving an actual bill dated May 9, 2013 that resulted in an increased water bill; and

WHEREAS, the Water Committee met on July 17, 2013 and approved a reduction of \$187.37 from their original billing of May 9, 2013 in the amount of \$580.35 due to the Water Company's error; and

WHEREAS, the Water Committee also approved the waiver of \$1.91 late fee as the Water Committee met the day after the late fee would go into effect;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council approve the adjustments to Mr. Flotteron's water bill; and

BE IT FURTHER RESOLVED, that the Water Clerk is hereby instructed to make the adjustment to Mr. Flotteron's account and issue an adjusted bill in the amount of \$394.58.

ROLL CALL: Ayes: Carberry, Jones-Holt, Pendergast, Smith, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #124-13 – EXTENSION OF 3RD QUARTER TAX BILL

A motion was made by Mr. Pendergast, seconded by Mr. Carberry, to adopt Resolution #124-13 extending the grace period for third quarter 2013 taxes to August 16, 2013.

RESOLUTION #124-13

WHEREAS, the 2013 tax rate for the Town of Clinton was certified by the Hunterdon County Tax Board on July 8, 2013, thereby creating a delay in the issuance of the Final 2013/Preliminary 2014 tax bills, and

WHEREAS, the third quarter tax amount is due on August 1, 2013, with a ten day grace period,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Clinton, County of Hunterdon, that the grace period for the payment of third quarter 2013 taxes be extended until August 16, 2013; and

BE IT FURTHER RESOLVED that any third quarter 2013 tax payments received after August 16, 2013 shall be charged interest from the original due date of August 1, 2013.

Vote all ayes
Motion carried

COUNTYWIDE LAW ENFORCEMENT MUNICIPAL AID AGREEMENT

Police Chief Matheis explained the necessity of the agreement to formalize an agreement with surrounding municipalities in Hunterdon County. This has been a practice of the Clinton Police Department for years, however, risk management companies are requesting the agreements be memorialized. A motion was made by Mr. Pendergast, seconded by Mr. Carberry to adopt Resolution #125-13 authorizing the Mayor and the Chief of Police to sign the agreement prepared by the Hunterdon County Prosecutor, Anthony Kearns.

RESOLUTION #125-13

WHEREAS the County Prosecutor has drafted a Countywide Law Enforcement Mutual Aid Agreement with the purpose of benefiting Hunterdon municipalities in times of crisis and to facilitate a unified and rapid response for law enforcement into a non-contiguous municipality to contain a crisis until such time specialized personnel and equipment can be deployed for long term solutions to the crisis; and

WHEREAS the County Prosecutor has asked that the Town of Clinton governing body adopt the agreement for the benefit here in the Town of Clinton during emergencies and as sound risk management when Town of Clinton officers are assisting another non-contiguous municipalities in an emergency; and

WHEREAS, Lambertville, Readington, Tewksbury, Washington Twp (Morris-Califon) have adopted this Countywide Law Enforcement Mutual Aid Agreement and Frenchtown is in the pipeline; and

WHEREAS the Town of Clinton has had written reciprocal mutual aid Ordinances with Clinton Township, Franklin Township and High Bridge for years, this proposed Countywide mutual aid agreement legitimizes what already happens when there is a crisis in another non-contiguous municipality - other law enforcement agencies respond immediately until the crisis is contained,

NOW, THEREFORE BE IT RESOLVED, following the recommendation of the Town of Clinton Chief of Police, the Mayor and Council do hereby enter into this Countywide Law Enforcement Mutual aid Agreement and authorize the Mayor and Chief to sign the agreement.

Vote all ayes
Motion carried

REIMBURSEMENT OF FIRE PERMIT

Black Potatoe organizer, Beth Williams, is requesting a \$42.00 refund be made to Rob Mitchell, owners of "the cow and the curd" vending. The 17th Annual Black Potatoe Music Festival decided not to use Mr. Mitchell's services this year. A motion was made by Mr. Smith, seconded by Mr. Carberry, to refund the \$42.00 as requested.

ROLL CALL: Ayes: Carberry, Jones-Holt, Smith, Mayor Kovach
Abstain: Pendergast

Vote Ayes: 3
Abstain: 1
Motion carried

CLINTON FIRE DEPARTMENT PARKING LEASE

Councilman Smith is asking for council to discuss the existing parking lease and to reconsider the terms of the agreement prior to the expiration date of November 15, 2015 and before committing to another agreement. Council agreed that the five year period was too long and to make it a two or three year commitment. Council decided to contact the Fire Department to re-negotiate the lease. Services provided by the Town for the parking area will also be discussed. Police Chief Matheis stated that the Fire Department is invaluable to the merchants and shoppers and highly recommends working with the Fire Department to keep the parking available. Talks expected to take place prior to November 1, 2013.

CORRESPONDENCE

Dr. Richard Katz, Ed. D., Superintendent and Principal of Clinton Public School, is moving on to a different school district. Dr. Katz sent a letter to Mayor and Council in preparation of his departure, praising Chief Matheis and the Clinton Police Department, namely Detective Hunter, Sergeant Kubinak and currently Officer Jim Kramer for their involvement with the school.

REPORTS FROM COUNCIL & TOWN OFFICIALS

Police Chief Matheis

Chief Matheis reported that the busy weekend of the Rubber Ducky Race and Sprintin' Clinton went well.

Councilman Smith

1. Buildings and Grounds - the committee discussed with the Board of Recreation Commission, installing a defibrillator (aka AED) at the Community Center. The insurance company would require training and the committee was concerned that it may be vandalized. They also need to be charged and would need a dedicated line. Chief Matheis stated they are not a one time purchase, they require software updates and it can be very expensive. Chief also stated that the Police, Fire and Rescue carry them for emergencies. Mr. Phelan is looking into pricing.
2. Received a quote from architect to repair the exterior of the Municipal Building and passed the resolution earlier this evening.
3. Committee looking at location of installing the new 30 x 72 foot pole barn in the rear of the municipal lot. Some parking spaces may be sacrificed for the sake of the building. The building will be used to store seasonal equipment and increase the longevity of the equipment. Committee awaiting the final installation price.
4. Water Committee – looking into developing a water allocation/connection permitting protocol process development which will satisfy the Department of Environmental Protection and the Highlands Council requirements. The explanation of the process is for municipalities that use Clinton water will have to inform the Town of new development and then sign on and formally request water. It would be on a first come/first served basis.
5. The first phase of the Lebanon Borough water main replacement has been adjusted to begin prior to the resurfacing of westbound lanes of Route 22. Bids are being received July 25,

awarding the bid August 15, construction to begin August 25 with a completion date of September 30, 2013.

6. Awaiting DEP technical review of the Halstead water main replacement project, the project will be up Halstead towards Route 31 and making the loop.
7. Well 16, located on Route 31 northbound, will be advertised August 1, bids received August 27, with construction to begin in October through May, 2014.

Public comment, Dave Kurtiak, 5 Busher Place, asked Mr. Smith if the investment of the new water meters has paid off in finding leaks and unaccountable water loss. Mr. Smith assured Mr. Kurtiak that there has been a great reduction in water loss with the new meters and bonding to complete the meter replacements is in the process. A quarter of the system is done and looks very promising to having the entire system completed.

Councilman Pendergast

1. Sewer Committee – a damaged pump at the plant's sludge press that needs to be addressed was discussed earlier this evening under Resolution #122-13 allowing for the emergency at the treatment plant.
2. Clinton Fire Department Grill Nights will be August 16 and September 20, 2013. The volunteer hours expended for the month of June was 400 hours. 32 hours of meetings, 156 fund raising, 104 training, 60 alarm responses and 48 hours miscellaneous details.

Councilman Carberry

1. The Environmental Commission organized a river clean up which collected old tires and trash.

Councilwoman Jones-Holt

1. Master Plan Committee met and discussed amending the Highlands land use requirements. Town Planner will be requesting an official checklist from the Highlands Council. The committee also discussed amending the Steep Slope Ordinance and the Demolition Ordinance. The Historical Commission had been working on a demolition ordinance but it was put aside. Now, they would like to work with the Master Plan committee to reintroduce a demolition ordinance and prepare an architectural guidelines ordinance. Ms. Jones-Holt gathered information and passed it on to Land Use Board secretary, Allison Witt.
The infamous Fox Barn on Leigh Street is now the focus on an area that has been subdivided. The original plan was to have six lots but that has been lowered to three. One lot has been developed and the other two are planned, one with the barn. The barn is not in front of a planned home which would require a variance for the barn to be an accessory building. The Historical Commission hopes to keep the barn on the site and they are working towards historical designation for the area. The property is not aware of their intentions for the historical designation area as of yet. A resolution would have to come from the governing body supporting the historical designation area prior to beginning the process.

Mayor Kovach

1. Reporting on behalf of the Roads Committee, a request came from Rachel Court about installing speed bumps. The Road Committee reviewed it and denied the request.
2. Ms. Jones-Holt asked where the Complete Streets study is at this time. Mayor Kovach said the

the Committee is still considering it and working with HART. Mr. Carberry said the purpose of the complete streets is to create bicycle lanes.

APPROVAL OF STANDBY AND OVERTIME

A motion was made by Mr. Smith seconded by Mr. Pendergast, to approve the standby and overtime pay attached to these minutes for July 5, 2013 through July 18, 2013.

ROLL CALL: Ayes: Carberry, Jones-Holt, Pendergast, Smith, Mayor Kovach

Vote all ayes
Motion carried

PAYMENT OF BILLS

A motion was made by Mr. Carberry seconded by Mr. Pendergast to approve the voucher list attached to these minutes.

ROLL CALL: – Ayes: Carberry, Jones-Holt, Pendergast, Smith, Mayor Kovach

Vote all ayes
Motion carried

ADJOURNMENT: There being no further business, a motion was made by Mr. Carberry, seconded by Mr. Smith to adjourn the meeting at 9:08 P.M.

Vote all ayes
Motion carried

Cecilia Covino, RMC/CMC
Town Clerk

Mayor Janice Kovach