

Mayor Kovach called the meeting to order at 7:30 p.m.

Flag Salute.

Roll Call: Present – Carberry, Pendergast, Rylak, Shea, Smith, Sosidka, Mayor Kovach

**STATEMENT OF ADEQUATE NOTICE:**

Mayor Kovach read the following statement: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.”

**APPROVAL OF MINUTES**

A motion was made by Mr. Pendergast seconded by Mr. Carberry to approve the minutes of April 8, 2014 as submitted.

Vote all ayes  
Motion carried

**APPROVAL OF MONTHLY REPORTS – MARCH**

A motion was made by Mr. Smith seconded by Mr. Pendergast to accept the monthly reports for the month March as submitted:

Police Report, Construction Official’s Report, Wastewater Treatment Plant Report

Vote all ayes  
Motion carried

**PUBLIC COMMENT – None**

**MAYOR’S COMMENTS – None**

**PROCLAMATION – PETE BROSS, DPW**

Mayor Kovach proudly read a proclamation to DPW employee, Pete Bross, for his act of heroism in saving the life of a fellow worker, Wayne Smith. Pete was accompanied by several of his co-workers showing support to Pete! A round of applause filled the room! Great job, Pete, we are all very proud and grateful to you!

**PROCLAMATION – AMERICAN CANCER SOCIETY RELAY FOR LIFE**

Mayor Kovach read the American Cancer Society Relay for Life proclamation. “Relay for Life Days” will be held June 13 and 14, 2014 at Hunterdon Central High School.

**PROCLAMATION – ARBOR DAY**

The Arbor Day Proclamation was read naming April 25, 2014 as the Town of Clinton Arbor Day. A tree will be planted at Millview Park and is being dedicated to Robert B. Smith and Nancy Smith, for their years of service and stewardship to the Town. The ceremony will take place at 10:00 a.m. on Friday.

**GOOD ENERGY PRESENTATION**

Stefano Loretto, Business Development Director for Good Energy, LP gave a presentation to Council about municipal energy aggregation for residential purposes. Good Energy handles all facets of the process to establish a competitive market place through deregulation and restructuring of the electric utility industry. Council will give consideration to the process.

**RESOLUTION #70-14 –RECYCLING TONNAGE GRANT**

A motion was made by Mr. Shea, seconded by Mr. Pendergast, to adopt Resolution #70-14 as presented:

**RESOLUTION # 70-14**

**WHEREAS,** The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS,** It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and o expand existing programs; and

**WHEREAS,** The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS,** The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS,** A resolution authorizing this municipality to apply for the **2013 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Town of Clinton to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS,** Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Town of Clinton that hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Richard D. Phelan, Public Works/Business Administrator to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Vote all ayes  
Motion carried

**RESOLUTION #74-14 – SELF-EXAMINATION OF BUDGET RESOLUTION**

A motion was made by Mr. Carberry, seconded by Mr. Pendergast, to adopt Resolution #74-14 as presented:

**RESOLUTION #74-14  
SELF-EXAMINATION OF BUDGET RESOLUTION**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Town of Clinton has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2014 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the *Town of Clinton* that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

ROLL CALL: Ayes: Carberry, Pendergast, Rylak, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes

Motion carried

**PUBLIC HEARING OF ORDINANCE #14-07**

A motion was made by Mr. Pendergast, seconded by Mr. Carberry, to open the public hearing of Ordinance #14-07:

ORDINANCE #14-07  
CALENDAR YEAR 2014  
ORDINANCE TO ESTABLISH A CAP BANK

Vote all ayes  
Motion carried

There being no public comment, a motion was made by Mr. Pendergast, seconded by Mr. Carberry, to close the public portion of the meeting.

Vote all ayes  
Motion carried

A motion was made by Mr. Pendergast, seconded by Mr. Carberry, to adopt Ordinance #14-07 on second reading. A copy will be forwarded to the Division of Local Government Services along with the budget and Resolution #74-14.

ROLL CALL: Ayes: Carberry, Pendergast, Rylak, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**PUBLIC HEARING 2014 MUNICIPAL BUDGET**

A motion was made by Mr. Carberry, seconded by Mr. Pendergast to open the public hearing on the 2014 Municipal Budget.

Vote all ayes  
Motion carried

There being no public comment, a motion was made by Mr. Pendergast, seconded by Mr. Carberry, to close the public portion of the meeting.

Vote all ayes  
Motion carried

A motion was made by Mr. Pendergast, seconded by Mr. Carberry, to adopt the 2014 Municipal Budget for the Town of Clinton.

Discussion ensued among council. Mr. Shea stated that the work put into the 2014 was a long hard fought budget. Ms. Sosidka questioned the capital budget, specifically the funds for the new fire truck, and the fact that the Town is still paying off the previous purchase. Ms. Sosidka asked what is the total impact to taxpayers and feels that the Fire Department should do more fund raising and let the public know why they need a new fire truck and to market it better. The yearly cost to residents would be \$62.40 per household. Ms. Sosidka also wants the Fire Department to look into professional fund raisers. Mr. Pendergast supported the fire department and all the fund raising that they do. Ms. Sosidka does not wish to disparage the fire department and the work they perform. Mr. Carberry said his experience with the Hunterdon Land Trust was that the group did just as well raising funds on their own. Mr. Rylak thought it was an excellent idea to pursue in favor of the budget including the new truck. Mayor Kovach said this is a five year capital budget plan and is not set in stone, however, she did suggest putting \$5,000 a year away for each of the emergency services as it was done in the past.

Mr. Carberry also feels it is necessary to pull funds from outside of Clinton Town. Ms. Sosidka also suggested that the fire department examine a used truck such as demos. Council decided to table the new vs used fire truck at this time. A motion to accept the 2014 budget was made.

ROLL CALL: Ayes: Carberry, Pendergast, Rylak, Shea, smith, Mayor Kovach  
Nay: Sosidka

Vote all ayes  
1 Nay (Sosidka)  
Motion carried

**RESOLUTION #71-14 – SALARY RESOLUTION**

A motion was made by Mr. Carberry, seconded by Mr. Pendergast to adopt Resolution #71-14 as presented:

**RESOLUTION #71-14**  
**2014 SALARY RESOLUTION**

**BE IT ORDAINED** by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2014:

<b><u>POSITION</u></b>	<b><u>SALARY</u></b>
Mayor	5,500.00
Council Members	5,000.00
Town Clerk	41,761.47
Assessment Search Officer	1,203.56
Collector of Taxes	2,814.32
Deputy Tax Collector	14,480.44
Tax Search Officer	1,191.97
Tax Assessor	20,808.00
Assistant to Tax Assessor	5,000.00
Collector of Water Rents	51,227.41
Collector of Sewer Rents	26,877.86
Chief Financial Officer	30,053.99
Deputy Treasurer	11,669.57
Treasurer of Water Utility	20,269.06
Treasurer of Sewer Utility	19,580.13
Finance Assistant #1	29,709.03
Finance Assistant #2	21,792.74
Secretary to Land Use Board	15,426.46
Secretary to Board of Health	2,167.52
Registrar of Vital Statistics	2,167.52
Public Works/Business Administrator	109,242.00
Superintendent of Water Department	72,178.95

Assistant Superintendent of Water Department	64,770.06
Superintendent of Wastewater Treatment Plant	95,166.82
Laboratory Supervisor/Manager	76,721.30
Public Works Foreman	37.84
Wastewater Treatment Plant Foreman	34.43
Water Department Foreman	29.00
Chief of Police	115,950.13
School Crossing Guard	19.90
Clerical	15.91
Emergency Management Coordinator	2,550.00
Emergency Management Administrative Assistant	510.00
Building Sub-Code Official	4,244.83
Fire Sub-Code Official	1,591.81
Fire Inspector	1,061.21
Plumbing Sub-Code Official	7,819.97
Construction Control Official	24,318.66
Zoning Officer	1,337.87
Fire Prevention Officer	16,056.25
Code Enforcement/Housing Officer	13,368.22
Electric Sub-Code Official	5,522.19
Construction Official	7,246.89
Building Inspector	2,229.80
Janitor Community Center	17.27
Stand-by Rate	5.00
Mileage	Per IRS Regulations
Longevity Pay – After Five Years	2% of Base Pay
Longevity Pay – After Ten Years	3% of Base Pay
Longevity Pay – After Fifteen Years	4% of Base Pay

The foregoing resolution shall take effect immediately upon passage and publication thereof according to law.

ROLL CALL: Ayes: Carberry, Pendergast, Rylak, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #72-14 – AWARD OF CONTRACT**

A motion was made by Mr. Carberry, seconded by Mr. Smith, to adopt Resolution #72-14 as submitted:

**RESOLUTION #72-14**  
**RESOLUTION TO AWARD CONTRACT TO**  
**DE MAIO ELECTRICAL COMPANY, INC.**

WHEREAS, the Town of Clinton did solicit bids for the Well #16 Project; and

WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and upon recommendation of the Town Water Engineer, DeMaio Electrical Company has been determined to be the lowest responsible bidder; and

WHEREAS, a certificate of available funding has been presented;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton, County of Hunterdon, State of New Jersey, that a contract is hereby awarded to DeMaio Electrical Company, in the amount of \$984,500.00 for the Well #16 Project, and that the Mayor and Town Clerk of the Town of Clinton are hereby authorized, respectively, to execute and attest to an agreement with DeMaio Electrical Company, pursuant to bid specifications, and subject to approval by the Town Attorney.

TAKE NOTICE, that the foregoing Resolution was adopted by the Mayor and Council of the Town of Clinton, County of Hunterdon, at a regular meeting held on April 22, 2014.

ROLL CALL: Ayes: Carberry, Pendergast, Rylak, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #73-14 – DEFERMENT OF TUITION ADJUSTMENT**

Mayor Kovach and CFO, Kathy Olsen, briefly explained the need to defer the tuition adjustment until 2015-2016. After a brief discussion, Council requested Mr. Cushing, Town Attorney, to add language to the resolution stating that Clinton Town and the Borough of Glen Gardner have consented to adopting the resolution. A motion was made by Mr. Pendergast, seconded by Mr. Carberry to adopt Resolution #73-14 as amended.

**RESOLUTION #73-14  
DEFERMENT OF TUITION ADJUSTMENT**

**WHEREAS** the Town of Clinton is owed a tuition adjustment in the amount of \$253,550 from the school district merger of 2009, payable in five installments of \$50,710.00 from 2010-2011 through 2014-2015, and

**WHEREAS** it has been determined to benefit both municipalities tax rate by delaying the 5<sup>th</sup> year and final installment until 2015-16 when the new debt payment begins, and

**WHEREAS** after consultation with the Town Auditor and Mayor, the 2014-2015 tuition adjustment will be made in the 2015-2016 local school tax levy.

**WHEREAS**, the Clinton Public School and the Borough of Glen Gardner Board of Education have both consented to and encourage the Town to enter into this Resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Clinton, County of Hunterdon and State of New Jersey that the \$50,710.00 tuition credit adjustment for the Town of Clinton School tax levy be deferred to the 2015-2016 local school tax levy.

ROLL CALL: AYES: Carberry, Pendergast, Rylak, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

### **BANNER REQUESTS – UNITY BANK**

An application has been received from Unity Bank promoting Cruisin' Bob's Car Show, to be held June 22, 2014. A motion was made by Mr. Carberry, seconded by Ms. Sosidka, to approve the request to display a banner from June 9 through June 16, 2014.

Vote all ayes  
Motion carried

### **CORRESPONDENCE**

- An invitation received from Union Forge Heritage Association to the grand opening of the Solitude Heritage Museum at the historic 1760 Joseph Turner House on July 5, 2014. Additional information available in the clerk's office.
- Letter received from Joan Bloomer regarding the markings in the Lower Center Street Parking Lot in need of repainting. The Road Committee will be discussing this at their next meeting.

### **REPORTS FROM COUNCIL & TOWN OFFICIALS**

#### **Richard Phelan, PW/Business Administrator**

- Speed bumps on Haver Farm Road have been relocated.
- The river clean up is Saturday, April 26, 2014. Wooden horses and trash bags will be set up along Old Route 22 by the bridge near Krauszer's.

#### **Kathy Olsen, CFO**

Ms. Olsen stated that she will be on vacation for the rest of the week and available by phone if needed.

#### **Councilman Smith**

- Water Committee discussed the Lebanon Borough Water Main Replacement project which will begin April 14, 2014. The Halstead Water Main Replacement project scheduled to begin June 2, 2014.
- Well 16 project awarded contract to DeMaio Electric earlier this evening.
- Clinton First Aid received accolades from the Easton Express in the Trophies Section for responding to an overturned kayak in Round Valley Reservoir on April 10, 2014. Members of the Squad were on hand to rescue three campers suffering from hypothermia. State Police were called at 6:41 pm and arrived seven minutes later to find the squad already there and launching its rescue boat. The victims were returned to shore by 7 pm.!! Great job!!

#### **Councilman Shea**

- Shade Tree has received their second 5 Year Community Forestry Plan certification.

Arbor Day celebration Friday, April 25, 2014, tree being dedicated to Bob and Nancy Smith at 10:00 a.m.

Several trees that were tagged with be cut down soon.

- Roads Committee – Leigh Street project in under construction with the handicap ramps.

### **Clerk Covino**

Ms. Covino announced that the Financial Disclosure Statements and filing should be going “live” within the next few days. Once it does, the clerk will have to input the roster and have until May 9 to do so. Once the complete roster has been submitted, she will receive pin numbers for each Local Government Officer. In turn, the LGO will have until June 6, 2014 to file.

Ms. Covino also announced that she will be taking a three week vacation to Italy. During that time, Nancy Burgess, Deputy Clerk, and Angela Hawes, will be available in the office for assistance. Phone service will not be available! Nor emails!

### **Councilwoman Sosidka**

- Summer Recreation forms will be available on the website this Friday, April 25, 2014.
- Senior Luncheon May 4, 2014 at the Clinton Fire House.
- Dave Kurtiak, member of the website Committee will be working directly with Morris Enyeart from City Connections in making changes to the website. Committee still working on a Social media Policy.
- 150<sup>th</sup> Anniversary of Clinton committee will meet again April 23, 2014 at 6:30 p.m. in the Council Chambers.
- Historical Commission will be meeting May 21<sup>st</sup> and voting for a Chairperson, Vice Chair and Secretary. This will be an annual function in accordance with the new ordinance. Mr. Smith asked if the commission knows of the benefits of expanding the Historic District yet? Ms. Sosidka relayed the request to the Commission, awaiting results. Mr. Smith explained that being in a Historic District imposes added notifications such as State Historic Preservation Office known as SHPO when work is to be done on a property.

### **Councilman Pendergast**

- Sewer Committee will meet in May.

### **Councilman Carberry**

- Environmental Commission and the Green Team have become strongly independent of each other and should be two separate committees. The Environmental Commission reviews plans of proposed buildings and the Green Team is involved in other environmental issues.

River Clean up Saturday, April 26, 2014 at 8:00 a.m.

### **Councilman Rylak**

- Smart Growth Committee is planning on attending the May 13, 2014 Council meeting to introduce themselves and accept guidance from Council and Counsel as to what is expected of them as a committee. Mr. Cushing is in favor in addressing the committee and giving direction to them from the Mayor and Council.

**STANDBY AND OVERTIME**

A motion was made by Mr. Pendergast, seconded by Mr. Carberry to approve the standby and overtime submitted for March 28 through April 10, 2014 attached to these minutes.

ROLL CALL: Ayes: Carberry, Pendergast, Rylak, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**PAYMENT OF BILLS**

A motion was made by Mr. Smith, seconded by Mr. Pendergast to approve the voucher list attached to these minutes.

ROLL CALL: Ayes: Carberry, Pendergast, Rylak, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #75-14 – POTENTIAL LITIGATION and CONTRACT NEGOTIATIONS**

A motion was made by Mr. Pendergast, seconded by Mr. Carberry, to enter into Executive Session to discuss a matter of potential litigation and contract negotiations at 8:59 p.m.

Vote all ayes  
Motion carried

**RESOLUTION # 75-14**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

**WHEREAS**, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

**WHEREAS**, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

**WHEREAS**, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, **THEREFORE**, BE IT **RESOLVED** by the Mayor and Council of the Town of Clinton, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ A matter where the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

\_\_\_\_\_ A collective bargaining agreement, or the terms and conditions thereof (Specify contract:

\_\_\_\_\_ A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Investigations of violations or possible violations of the law;

Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (the general nature of the litigation or contract negotiations is:

\_\_\_\_\_ OR \_\_\_\_\_ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

\_\_\_\_\_ Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: Land Acquisition OR \_\_\_\_\_ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists);

\_\_\_\_\_ Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is \_\_\_\_\_

OR \_\_\_\_\_ the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

\_\_\_\_\_ Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

**BE IT FURTHER RESOLVED** that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Town Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Town or any other entity with respect to said discussion. That time is currently estimated to be: \_\_\_\_\_ (estimated length of time) OR upon the occurrence of \_\_\_\_\_

BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Vote all ayes  
Motion carried

**ADJOURNMENT:** Upon returning from Executive Session and there being no further business, a motion was made by Mr. Smith seconded by Mr. Carberry to adjourn the meeting at 9:32 p.m.

\_\_\_\_\_  
Cecilia Covino, RMC/CMC  
Town Clerk

\_\_\_\_\_  
Mayor Janice Kovach